

The LOCAL Collection

The Scottsdale Public Library has a Local Collection to showcase the emerging literary, musical and filmmaking efforts of our community. This collection will introduce library users to homegrown talent and give local content producers a tangible way to connect with their audiences. Arizona residents of all ages are encouraged to submit their books, music CDs and DVDs for consideration. Materials will be added based on the guidelines below.

Submission Guidelines

You will be notified by email within 60 days regarding the status of your submission. Be sure and include an email address on your submission form.

- Submit only one copy of your title.
- Author, musician or filmmaker must be a current resident of Arizona.
- Book submissions must be professionally printed and bound (no spiral binding). Media submissions must have professionally printed covers.
 - Book submissions which are consumable (i.e. contain fill in the blank pages, coloring pages, forms to use, etc.) are not suitable for library circulation and will not be accepted.
- Submissions must be donated to the library and will become the property of the Scottsdale Public Library and the City of Scottsdale.
- The collection is intended to contribute to the education and enjoyment of the community. Criteria for selection may include:
 - Presence of an important movement, style, trend or culture
 - Vitality and originality
 - Artistic presentation and quality
 - Overall entertainment or educational value
 - Appropriateness for readers of different tastes, interests, and reading abilities
- Materials that are accepted and added to the collection will be subject to the same standards as any other library material and may be reconsidered, weeded and withdrawn in the course of time. Materials which have been withdrawn and are in good condition will be given to the Library's Book Sale area, donated to other non-profit agencies, or recycled where appropriate. No items can be held for or returned to individuals. Titles that are discarded, lost, or withdrawn are not automatically replaced or reordered.
- Materials that are not accepted for addition into the Library's collection will be given to the Library's Book Sale area, donated to other non-profit agencies, or recycled where appropriate.

LOCAL Collection Submission Form

NAME OF YOUR ITEM:

FORMAT: ☐ Book ☐ DVD ☐ Music CD

TARGET AUDIENCE: ☐ Adult ☐ Teen ☐ Youth

SUBJECT: ☐ Fiction ☐ Non-Fiction

I give the Scottsdale Public Library permission to add my item to the library and I release all claims for compensation related to use of the materials. I have also read and agree to the Materials Handling Guidelines below:

- Materials that are accepted and added to the collection will be subject to the same standards as any other library material and may be reconsidered, weeded and withdrawn in the course of time. Materials which have been withdrawn and are in good condition will be given to the Library's Book Sale area, donated to other non-profit agencies, or recycled where appropriate. No items can be held for or returned to individuals. Titles that are discarded, lost, or withdrawn are not automatically replaced or reordered.
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NAME:

EMAIL ADDRESS:

PHONE NUMBER:

HOME ADDRESS:

CITY, STATE, ZIP:

SIGNATURE:

DATE:

PARENT/GUARDIAN NAME(S):

PARENT/GUARDIAN SIGNATURE:

Parent or guardian's signature required if under 18 years old.

Please send **one** copy of your item along with the completed submission form to:

**Collection Development
Scottsdale Public Library
3839 N. Drinkwater Blvd.
Scottsdale, AZ 85251**