

How to upload biodiversity data to the Scottsdale Citizen Biodiversity Inventory in iNaturalist

1. Download the iNaturalist app to your phone via [Google Play](#) or the [Apple Store](#)
2. Open the app and follow the instructions to register as a user. If you want to be notified of any community comments made on your observations, make sure to provide a contact email address.
3. Click on the “Projects” folder on the bottom right of the screen.
4. Search for “Scottsdale Citizen Biodiversity Inventory”
5. Click on the “Scottsdale Citizen Biodiversity Inventory” link and select “Join”
6. Click the back button and observe something in the vicinity of the tree you just inventoried. For example, a bush, flower, insect, or bird. See online instructions [here](#) or follow the guidance outlined below:
7. How to make an observation using the iNaturalist app on your mobile phone:
 - a. Tap the “Observe” button located in the center of the bottom panel of the app.
 - b. Select what kind of observation you are going to make: Camera, Photo Library, or Record Sound.
 - c. We recommend selecting “Camera” and taking a photo of something you saw.
 - d. If you don’t like the photo you took, you have the option to select “Retake” and retake the photo
 - e. If you like the photo you took and want to use it, select “Use Photo”
 - f. This will bring up a “Details” screen
 - g. Select the arrow next to “? What did you see? View suggestions”
 - h. iNaturalist will provide you with a selection of the possible genus and species of the plant, animal, or insect you saw.
 - i. Select the choice that matches what you saw the closest (If you are unsure, select the genus instead of the species)
 - j. Once you have made a selection as to what it is you saw, iNaturalist will take you back to the “Details” screen
 - k. On the “Details” screen, iNaturalist should have automatically added when you saw the species (i.e., the date and time)
 - l. iNaturalist should have also automatically added where you saw the species (i.e., the GPS location). If not, check Privacy in the Settings app
 - m. Leave the selection “Captive/Cultivated” as is (should be set to “No”)
 - n. Click on the “Projects” link and select “Scottsdale Citizen Biodiversity Inventory” if it is not already selected. (If “Scottsdale Citizen Biodiversity Inventory” is listed and grayed out, then iNaturalist has already automatically selected it)
 - o. Click the green return arrow on the top left of the screen in the “Projects” section which will take you back to the “Details” page.
 - p. Hit the green “Share” button to add your observation
8. Your observation should have automatically synced to the “Scottsdale Citizen Biodiversity Inventory”. If it didn’t, tap the green “Sync 1 observation” button
9. Check the “Scottsdale Citizen Biodiversity Inventory” to see if your observation was added
10. Check back into the “Scottsdale Citizen Biodiversity Inventory” over the next several days to see if anyone in the community commented on your observation. If you provided an email address when you created your iNaturalist account, you will receive email notifications of any comments made on your observation.

Thank you for participating in the Scottsdale citizen biodiversity inventory project. Now that you’ve entered data, please provide feedback on your experience by answering a few questions here: [Scottsdale Citizen Tree and Biodiversity Inventory Feedback](#)